

**MEMORANDUM – CONTRACTOR USE AUTHORIZATION**

**SUBJECT: Request authorization for Army Contractor to use the Aviation Technical Library**

**1. Individual requesting information from Library:**

Name \_\_\_\_\_

Local address \_\_\_\_\_

Local phone number \_\_\_\_\_

AKO email address \_\_\_\_\_

Other email address \_\_\_\_\_

**2. Employer / Contractor**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

Contract number \_\_\_\_\_

Date contract begins \_\_\_\_\_ Date contract ends \_\_\_\_\_

MACOM contract sponsor \_\_\_\_\_

Sponsoring USAACE organization \_\_\_\_\_

**3. List purpose of contract and SPECIFIC information required for completion of this contract (attach additional sheets if necessary):**

**4. I certify that the information requested on these subjects is necessary for the performance of the cited contract.**

\_\_\_\_\_  
**Signature of Fort Rucker Contracting  
Officer's Representative (COR) OR  
USAACE contract sponsor (rank and title)**

\_\_\_\_\_  
**Typed name of COR or sponsor**

\_\_\_\_\_  
**Telephone number of COR**